

January 30, 2023

Board met as the Community Based Housing Board for a quarterly meeting at 8:00 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Cassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Monday, January 30, 2023 in the Courthouse, Waverly, Iowa, at 8:30 a.m. Kammeyer, Hildebrandt, Cerwinske present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

[https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Kammeyer. Hildebrandt moved/Cerwinske second to approve the agenda. Darius P. Robinson, County Attorney, present.

Hildebrandt moved/Cerwinske second to approve the 1/23/23 minutes. Robinson exited.

Dan Pickett, Sheriff & Robert Whitney, Chief Deputy Sheriff, presented Radio System discussion points on behalf of the 911 Service Board. A radio communications update appears to be eminent.

Hildebrandt moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Cerwinske second to approve a payroll change for Tim Meeker, Customer Convenience Ctr. Mgr., from \$60,000/yr. to \$62,500/yr., orientation over effective 1/30/23.

Board met with Jan Heidemann, MHDD/GA/SA and Lindley Sharp, Public Health Director, for a FY24 Substance Abuse budget work session and gave an update on Opioid settlements Bremer County is receiving.

Board appointed Hildebrandt to serve as the Board of Supervisor representative on the Bremer County Safety Committee.

Hildebrandt moved/Cerwinske second to increase health insurance premiums 4%, splitting the increase to 1% employee portion and 3% employer portion for FY24.

Hildebrandt moved/Cerwinske second to authorize CBS Director, Sue Lahr, to sign a Participating Provider Agreement between Molina and Community Based Services.

Board/Committee updates: Kammeyer attended Iowa Works CEO Board meeting; Hildebrandt attended East Central Region Mental Health & Disabilities Board meeting; Cerwinske attended Northeast Iowa Community Action Board meeting; Kammeyer, Cerwinske & Hildebrandt attended the Assessor’s Conference Board & Pipeline Safety meeting.

Board met with Lindsey Lambert, Building & Zoning Admin., for a FY24 budget work session and to review a subdivision request. Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 23-12 APPROVING THE MINOR SUBDIVISION PLAT OF M&H Properties, LC: Parcel R in the E½ of the NE¼ of Sec 23, T91N, R13W of the 5<sup>th</sup> P.M., Bremer County, IA, and more particularly described as commencing at the NE corner of the SE¼ of the NE¼ of said section; thence S89°06'41" W33.00' along the North line of the SE¼ of the NE¼ of said Section to the SE corner of a deed description, as recorded in Doc #2020-2917, on file in the Bremer County Recorder's office, Waverly, IA, and the point of beginning; thence continuing S89°06'41" W27.19' along said North line to the NE corner of Parcel H, as recorded in Doc #1997-4789, on file in the Bremer County Recorder's office, Waverly, IA; thence S10°12'19" E44.59' along the East line of said Parcel H; thence S89°06'41" W175.86' to the West line of said Parcel H; thence N34°12'28" E53.78' along the West line of said Parcel H to the NW corner thereof; thence N15°57'19" E129.54' along the East ROW line of the current US Hwy 63 to the North line of deed description, as recorded in Doc #2011-2998, on file in the Bremer County Recorder's office, Waverly, IA; thence N89°12'58" E127.74' along the North line of said deed description and the Easterly extension thereof to the NE corner of a deed description, as recorded in Doc #2020-2917, on file in the Bremer County Recorder's office, Waverly, IA; thence S00°43'09" E123.75' along the East line of said deed description to the point of beginning. Containing 0.58 acre(s) (25,026 square feet), subject to any easements recorded or unrecorded.

Parcel S in the SE¼ of the NE¼ of Sec 23, T91N, R13W of the 5<sup>th</sup> P.M., Bremer County, IA, and more particularly described as commencing at the NE corner of said ¼-¼ section; thence S89°06'41" W60.19' along the North line of said ¼-¼ section to the NE corner of Parcel H, as recorded in Doc #1997-4789, on file in the Bremer County Recorder's office, Waverly, IA; thence S10°12'19" E44.59' along the East line of said Parcel H to the point of beginning; thence continuing S10°12'19" E120.39' along the East line of said Parcel H to a corner thereof; thence S00°43'09" E137.07' along the East line of said Parcel H; thence S89°03'20" W338.33' to the West line of said Parcel H; thence N25°17'03" E193.31' along the West line of said Parcel H to a corner thereof; thence N34°12'28" E101.10' along the West line of said Parcel H; thence N89°06'41" E175.86' to the point of beginning. Containing 1.58 acre(s), subject to any easements recorded or unrecorded.

Parcel T in the SE¼ of the NE¼ of Sec 23, T91N, R13W of the 5<sup>th</sup> P.M., portions of the City of Denver, Bremer County, IA, and more particularly described as commencing at the NE corner of said ¼-¼ section; thence S00°43'09" E959.28' along the East line of said ¼-¼ section to the Easterly extension of the North ROW line of Commercial St; thence S89°07'40" W33.00' along said Easterly extension to the SE corner of Lot 1, Denver Industrial Park and the point of beginning; thence continuing S89°07'40" W444.88' along the South line of Lot 1 & Lot 2, Denver Industrial Park and the South line of Parcel P, as recorded in Doc #2010-3061, on file in the Bremer County Recorder's office, Waverly, IA, to the SW corner of said Parcel P; thence N00°45'38" W299.62' along the West line of said Parcel P to the NW corner thereof; thence S89°03'20" W68.78' along the South line of Parcel G, as recorded in Doc #1997-4789, on file in the Bremer County Recorder's office, Waverly, IA; thence N25°17'03" E400.44' along the West line of said Parcel G and the West line of Parcel H, as recorded in Doc #1997-4789, on file in the Bremer County Recorder's office, Waverly, IA; thence N89°03'20" E338.33' to the East line of said Parcel H; thence S00°43'09" E659.39' along the East line of said Parcel H and said Parcel G

to the point of beginning. Containing 6.58 acre(s), subject to any easements recorded or unrecorded. WHEREAS, ON THE 30<sup>th</sup> day of January, 2023 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of M&H Properties, LC: Parcel R, Parcel S & Parcel T (previously described) have been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 30<sup>th</sup> DAY OF January, 2023.

Board met with Landon Moore, Engineer, for a weekly department update.

Board met with Barb Meeker, Human Resources Mgr., for a FY24 budget work session.

Riverview Center representatives, Melody Kosobucki, Associate Program Director, Sam Blatt, Director of Development & Public Relations & Hakima Afzaly, met with the board to make a FY24 funding request.

Board had general discussion in regard to the FY24 budget.

Board met with Nate Koehler, IT Director, for a FY24 budget work session.

Lisa Biersner, Janesville Public Library Director & Dave Beenblossom, City of Janesville Mayor, met with the board to make a request for county support of the Janesville Public Library's application to the Iowa Economic Development Authority for a Community Attraction and Tourism (CAT) Grant and ask for the county's commitment of financial support for their building project. No action taken.

Sarah Meyer, Waverly Public Library Director & James Bronner, City of Waverly Administrator, met with the board to make a request for county support of the Waverly Public Library's application to the Iowa Economic Development Authority for a Community Attraction and Tourism (CAT) Grant and ask for the county's commitment of financial support for their Make Room for Renewal Project. No action taken.

Board discussed the future direction for a possible courthouse addition project working to establish the scope of necessity. Scott LaRue, GIS/Maintenance Director, Julie Kneip, Clerk of Court, Adam Hoffman, Treasurer, Darius P. Robinson, County Attorney, present.

Cerwinske moved/Hildebrandt second to adjourn 1:30 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the January 30, 2023 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Ken Kammeyer, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 1/30/23:

Alliant Energy – IP&L	Utilities	679.17	4
Bremer Co Sheriff	Service Of Notice	1,109.41	2
Center Pharmacy	Medical Supplies	22.18	
Central Iowa Distributing Inc.	Custodial Equipment/Supplies	1,900.00	3
Century Link	Phone Service	152.48	
Cerwinske, Corey	Training Expense	658.25	
Cintas	Sundry Service	148.92	2
City Of Janesville	Utilities	88.93	
Crawford Supply Co	Commissary Supplies	161.76	
Culligan Water Conditioning	Bottled Water	22.35	
Dell Marketing LP	Office Equipment	3,577.76	
Elsamiller Electric Co	Building Maintenance	293.72	
Farmers Win Coop	Fuels	980.50	
Force America Distrib., LLC	Parts	1,985.98	
GFC Leasing – Wi	Copier Lease	1,150.56	
Good Guys Autocare	Parts	150.00	
Goodyear Tire & Rubber Co	Supplies	7,365.26	2
Hoffman, Adam	Training/ Lodging Reimbursement	280.00	
IA County Attorneys Assoc	Training Fee	545.00	
IA Division Of Labor Services	Elevator Permit	75.00	
IA Office State Med Examiner	Medical Examiner	2,029.00	
Interstate Power Systems Inc.	Parts/Maintenance	3,726.12	2
Iowa Regional Utilities Assoc	Utilities	163.54	
ISAC	Conference Fees	290.00	2
Kaiser Corson Funeral Home Inc.	Autopsy Transport	1,450.00	
Keefe Supply Co	Commissary Supplies	3,478.60	
Lacal Equip Inc.	Supplies	2,233.75	
Ladage, Kip	Medical Examiner	175.00	
McCloud Services	Pest Control	239.00	2
MCI	Phone Service	36.85	
MercyOne Waverly	Medical Examiner	75.00	
MHC Kenworth	Parts	1,887.28	2
Microbac Laboratories, Inc.	Well Testing	143.01	
MidAmerican Energy Co	Utilities	211.19	4
Miller Hardware	Materials	55.00	
Napa Auto Parts	Parts/Supplies/ Credit	1,282.09	8
Ne IA Community Action Corp	Admin Fees	439.77	
Overhead Door Co Of Waterloo	Fire Alarm Service	883.00	
Pitney Bowes Bank Inc.	Postage Supplies	132.79	
Sharp, Lindley	Mileage Reimbursement	46.00	
Snap On Tools	Tools	304.25	
Spahn & Rose Lumber Co	Materials	137.15	
Storey Kenworthy /Matt Parrott	Office Supplies	61.18	

Summit Food Service LLC	Inmate Meals	4,405.06	
Truck Center Companies	Parts/ Credit	1,787.46	5
Visa	Business Expense	4,230.90	10
Waverly Newspapers	Publications	471.44	5
Waverly Police Dept	Service Of Notice	36.00	
Waverly Utilities	Utilities	337.33	2
Westendorfs Auto	Vehicle Repairs	75.95	
Ziegler Inc.	Parts	32.48	
	TOTAL	52,203.42	

CBS Claims

IA Northland Regional Transit	Transportation	672.00	
MercyOne Medical Group	Occ. Health Services	208.00	
Visa	Business Expense	4,166.00	2
Wilson, Janet	Employee Reimbursement	32.00	
	TOTAL	5,078.00	
	GRAND TOTAL	57,281.42	